

Dear Parent/Guardian

The young peoples' welfare, safety and enjoyment are our first priority at Letton Hall. In light of this, we take time at the beginning of the Houseparty to explain our expectations regarding how we treat each other; act, speak, and respect property – all things that together will ensure that everyone has a positive and enjoyable stay at Letton.

We thought that it would be useful for you to know what we expect from the young people in terms of behaviour/conduct whilst at Letton, as well as informing you of what our response would be to those who persistently stray outside of the boundaries!

Underlying everything we expect people to...

- **Respect all Lettoners** (the young people) in language, attitude & behaviour.
- **Respect all leaders**, (including junior leaders) and do what is asked of you.
- **Respect all equipment/property** including Letton Hall.

Practical examples of what the above looks like...

- Listen when people are talking from the front and in groups.
- Boys in boys' room / Girls in girls' room.
- For your own safety and so we know where you are please don't leave the site.
- Keep your programme with you and arrive on time to all activities, meals, etc!
- We don't need practical jokes or 'initiation ceremonies' – these can really upset people.
- CROPS sound tech, other's instruments, etc – ask if you want to use or have a go.
- A few words on your technology!
 - You bring it at your own risk!
 - Let's not allow technology to interrupt and disturb our time during sessions/activities/seminars.
 - We want our mealtimes to be about people talking to each other! Let work hard together so that technology doesn't steal this time and focus!
 - Content on devices: there not much opportunity for this, but if you do – think about whether videos, songs, games, etc are appropriate especially with others around who may be younger.
 - Playing music through phones/speakers can disturb others sleep, or impact their enjoyment of Letton – so consider other people and how they feel, especial your room-mates!
 - Don't post pictures of other people online without their consent.
- When sat keep to your own personal space and don't share chairs (they break!).
- Room swaps/moves at Letton: please don't move rooms! We adhere to Letton Hall's fire regulations, which includes accurate information for emergency evacuation. This could put you or other people's (including a firefighter's) life at risk. If there are issues around what room you are in please speak to a leader who can check to see if any changes can be accommodated.

If there are problems with an individual's behaviour:

- Leaders will always give warnings, and if needed, a quiet chat and reminder about what is expected and why.
- A **major incident** or continued breaking of rules will mean we need to call home to talk this through with parents/guardians. We may decide with parents that the young person needs to leave the residential for the sake of their or other's wellbeing.
- If we think it is inappropriate or unpractical for a young person to leave the residential, we may still contact parents/guardians after the residential to talk through incidents that have occurred.

We hope you understand the spirit behind all of this, we don't want the residential to feel like 'school' but at the same time we know it is important to have some boundaries to ensure that everyone feels safe, has a good time, and enjoys being away with others - which for some might be for the first time.

Please do contact me if you wish to discuss anything.

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